

# 2019 Albany Spring Home & Garden Show

## April 26th-28th, 2019

By submitting this contract you are officially reserving space for the  
**"2019 Albany Spring Home and Garden Show"**



1118 Lancaster Drive NE #319  
 Salem, OR 97301  
 PH: (503)364-1716 [Info@wvpevents.com](mailto:Info@wvpevents.com)

### Exhibitor Information

Company Name\* : \_\_\_\_\_  
 (\*as you want it to appear on the program)

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

### \*\*\*Booth Authorization - Signature Required\*\*\*

**Deposit Schedule:**  
 Before Feb. 1st- 50% due at registration  
 After Feb. 1st- Payment due in full upon registration

#### 2019 Booth Fees

Booth Space:	Early Bird Fee: (Before Jan. 1st)	Booth Fee:
10x10 Aisle:	\$700	<b>\$775</b>
10x10 Corner:	\$750	<b>\$825</b>
10x14 Perimeter:	\$850	<b>\$925</b>
10x20 Double:	\$1450	<b>\$1525</b>
20x20 Quad:	\$2400	<b>\$2700</b>

Larger spaces: **CONTACT US**

#### Optional Sponsorships

- Event Ticket Sponsor: \$300
- Exclusive Bag Sponsor \*\*: \$300  
\*\*Vendor provides Bags
- Home Show Passport: \$300
- Presenting Sponsor: \$1,500
- The Title Sponsor: **Contact Us**
- \*Other Sponsorships Available\***

The undersigned has read and agrees to all terms and conditions set forth below and on the reverse of this page, as well as, the terms and conditions on any attached exhibits or addenda. After **January 1st, 2019**, exhibitor confirms and agrees that all registrations submitted before or after that date become/are non-cancelable contracts in accordance with Paragraph 9, and all booth fees are due and payable.

Signature Required \_\_\_\_\_ Date: \_\_\_\_\_  
**YOUR BOOTH LOCATION WILL BE RESERVED ONCE THE SECURITY DEPOSIT IS MADE.**

### Booth Requirements

- ◆ Describe products/services exhibited at event: \_\_\_\_\_
- ◆ Booth Size: \_\_\_\_\_ (List on left) for the amount \$ \_\_\_\_\_
- ◆ Optional Sponsorship: \_\_\_\_\_ (Subject to availability) \$ \_\_\_\_\_

#### Booth Preferences (subject to availability)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Please list any companies you do not wish to have near your show location:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

#### NEED ELECTRICITY?

Yes  No

If yes, you will have access to "standard" electricity for use within your booth display.

If there is a concern with the amount needed, or if additional power is needed, you must contact Show Management. All power needs are to be handled prior to the event weekend.

### Payment Information

**Payment by Check:** Please make check payable to: WVP Events or Willamette Valley Productions. Please mail check to the following address: Willamette Valley Productions 1118 Lancaster Dr. NE #319 Salem, OR 97301.

**Payment by Credit Card:** Please fill out the Credit Card Authorization Form on Page 2 or call in your card number at 503-364-1716. You can scan and email or mail in this form.

**Payment Online:** If you wish to not register by email or mail, you can submit a registration form online with your payment at [www.wvpevents.com](http://www.wvpevents.com), and click on the event you wish to register for.

#### Office Use Only

Date: \_\_\_\_\_

Booth Space: \_\_\_\_\_

Booth Size: \_\_\_\_\_

Sponsorship: \_\_\_\_\_

Contract Total: \_\_\_\_\_

Accepted by Willamette Valley Productions



**TERMS & CONDITIONS: Willamette Valley Productions**  
**2019 Albany Spring Home & Garden Show**

1. **RESTRICTIONS:** Management reserves the right to cancel this agreement for cause, including but not limited to behavior unacceptable to management on the part of the exhibitor, its agent or employees. Management also reserves the right to restrict Exhibitor as to the use of PA systems, **lighted candles**, animals, helium balloons or any other action deemed to be unfit or objectionable to the dignity or the safety of the show as all the above are in direct violation of the set rules and conduct of the contracted Exhibitors.

**ANIMALS:** No live animals are allowed, (without prior written permission of Management), at the show, including during set up or tear down.

2. **MANAGEMENTS DECISION:** The decision of Management is final in any disagreement between Exhibitors.

3. **ALL MATTERS:** All matters not covered in these conditions of contract are subject to the decision of Management, which will be final.

4. **SUBLETTING:** Exhibitor will not assign or sublet this agreement without written consent of Management.

5. **SECURITY:** Management will provide, at its option, a twenty four hour "Fire Watch."

6. **ALTERATIONS OR VARIATIONS:** No alterations or variations of the terms and conditions of this agreement will be valid unless in writing and signed by the parties hereto. No oral understandings or representations are binding on either party hereto unless reduced to writing and signed by both parties.

7. **POSSESSION:** Except as otherwise stated herein, if Exhibitor fails to comply with the terms and conditions of this agreement in any respect, they will deem all payments for exhibit space earned and non refundable by Management and Management will have the right to take possession of and occupy the space in any peaceable manner without further notice to the exhibitor.

8. **LICENSE:** Any and all City, County, State or Federal licenses, inspections or permits required by law of any Exhibitor in the operation or installation of his display will be obtained and be the sole responsibility of the Exhibitor at its own expense

9. **CANCELLATIONS/REFUNDS: ALL CANCELLATIONS MUST BE IN WRITING.** Verbal Cancellations will not be accepted. In the event the exhibitor cancels, all deposits will be retained as liquidated damages. If the Exhibitor cancels after Jan. 1st, 2019, the entire contract amount is due and payable.

10. **FINAL PAYMENT:** Exhibitor agrees that the final payment will be in Management's offices no later than February 1st. We cannot accept payment for exhibit space at the show. A late payment charge of \$50 per month will be applied to all past due balances.

11. **COLLECTION:** In case of default of payment, Exhibitor will be responsible for any costs, fees, or expenses resulting from this account being placed for collections with a collection agency. Additionally, a 1.9% interest rate per month will be accrued for all accounts placed for collections.

12. **LITIGATION:** Should any litigation result from the interpretation or enforcement of this agreement or any part thereof, the prevailing party will be entitled to an award of reasonable attorneys' fees and costs against the other party, including any appeal or arbitration thereof. In the event of default of payment, Exhibitor agrees to pay not only all collection costs (see Sect 12), but also all litigation fees, including but not limited to, attorneys' fees and court costs and any other costs and expenses resulting from this account being placed for collection.

13. **FLOOR PLAN:** Management reserves the right to alter or change floor plans and move Exhibitors booth space without notification.

14. **INSURANCE:** Any Exhibitor desiring insurance upon his exhibit must place the same at his expense. Management will not be responsible for the safety of the exhibits against theft, fire, robbery, accident, or for any other destructive cause or for any injury that may arise to the public in their leased area, or to the Exhibitor or to their employees while at the show or en route to the show. Exhibitor agrees to hold harmless Willamette Valley Productions, its officers and employees from any damage, injury, or loss to any person or persons, including but not limited to any person to whom the Exhibitor may be liable under any Workman Compensation law and the Exhibitor himself from any loss, damage, cause of action, claims or suits for damages, including but not limited to loss of property, goods, wares and merchandise caused by, arising out of, or in any way connected with the exercise by the Exhibitor of the privileges granted herein.

15. **DISPLAY RULES:** Each exhibitor is entitled to a reasonable sight line from the aisle, whatever the size of his exhibit. Exhibitors are expected to use common sense when constructing their display. Side displays should not exceed four feet in height from the aisle back five feet into the exhibit. Other height limitations are determined by the size and location of the exhibit. Please refer to the Pict-o-gram available by WVP as it's made part of this contract. Backsides of displays that are visible to the public must be finished, management reserves the right to finish off any unacceptable displays and back charge the exhibitor for labor and material. All decorations must be fire proofed. All aisles remain strictly under the control of Management. No signs, decorations, banners or special exhibits will be permitted in the aisles except by written permission of Management. All exhibits and their personnel must remain within the confines of the designated space.

16. **RIGHTS OF MANAGEMENT IN THE EVENT THE EXHIBITION IS NOT HELD:** Management will not be held liable for any damage or expense incurred by Exhibitor in the event the show is delayed, interrupted, canceled or not held as scheduled for any reason beyond the control of Management.

17. **LIENS:** Management will have a lien upon any and all property stored, used or located upon the leased space or elsewhere by the Exhibitor for any unpaid rentals and for damages sustained by the breach of this contract or otherwise caused by the Exhibitor, and will have the right to retain such property or any part of it without process of law and may appropriate or sell any or all such as if its own to satisfy such claim.

18. **REMOVAL LIMIT:** Exhibitor will be given twenty four hours following the conclusion of the show for removal of all exhibits and related items. In the event such exhibits and related items are not removed within the twenty four hour period, Management may, at Managements option, treat such exhibits as the property of Management, and all possessory or ownership rights of Exhibitor will be forfeited. Management also reserves the right to pro rate any back charges to exhibitors who are in violation of removal limits.

19. **EXCLUSIVITY:** Management does not offer exclusives on any product or service at any event it produces except by written agreement. Management may, at its discretion, limit the number of exhibitors in any class of product or service to insure that each exhibitor receives their fair share of business from the event.

20. **LAWS OF OREGON:** This agreement shall be governed by the laws of the State of Oregon.

Exhibitors must initial all  
contracts here: \_\_\_\_\_